



CARIBBEAN ORGANISATION OF TAX ADMINISTRATORS

20TH GENERAL ASSEMBLY AND TECHNICAL CONFERENCE

Belize: 21-24 July 2008

THEME: “*Building Efficient Tax Administrations Towards Promoting National and Regional Development*”

SCHEDULE

Monday, 21 July 2008

09:00 - 11:00 **OPENING CEREMONY**

11:00 - 11:30 **Break**

11:30 - 11:45 **Procedural Matters**

TECHNICAL SESSION 1

Moderator ▶ **Mr James Charles** - *Comptroller, Inland Revenue Department (St Lucia)*

11.45 - 12.30 **Paper 1:** *Impact of International Agreements on Taxation Systems in CARICOM*

Speaker: **Mr Sacha Silva**, *Trade and Development Consultant (Caribbean Regional Negotiating Machinery)*

12.30 -14:00 **Lunch**

TECHNICAL SESSION 2

Moderator ▶ **Mr Henry Saunders** - *Revenue Controller, Ministry of Finance (Turks and Caicos Islands)*

14:00 – 14:45 **Paper 2:** *Impact of Trade Liberalisation on a Modern Tax System*

Speaker: **Mr Ehurd Cunningham**, *Revenue Secretary Ministry of Finance (The Bahamas)*

14.45 -15:30 **Paper 3:** *Variation in Tax Policies – Effect on Regional Tax Harmonization*

Speaker: **Ms Sabina Walcott-Denny**, *Commissioner, Inland Revenue Department (Barbados)*

15:30 – 15:45 **Break**

Building Efficient Tax Administrations Towards Promoting National and Regional Development

SCHEDULE

TECHNICAL SESSION 3	
Moderator	▶ <u>Ms Rhonda Jones</u> - <i>Tax Inspector, Inland Revenue Department (Grenada)</i>

15:45 -16:30	Paper 4:	<i>Template for an Efficient Integrated Tax Processing System</i>
	<i>Speaker:</i>	<u>Ms Cheryl Phillip</u> , <i>Assistant Commissioner, Inland Revenue Division (Trinidad and Tobago)</i>
16:30 - 17:15	Paper 5:	<i>Approaches to a Quicker and Simpler Tax System for Small Businesses</i>
	<i>Speaker:</i>	<u>Mr Eric Eusey</u> , <i>Commissioner, Income Tax Department (Belize)</i>

Tuesday, 22 July 2008

TECHNICAL SESSION 4	
Moderator	▶ <u>Ms Sylvia Moses</u> - <i>Commissioner, Inland Revenue Department (British Virgin Islands)</i>

09:00 - 09:45	Paper 6:	<i>Reform of Organisation Structure: The Large Taxpayers' Unit</i>
	<i>Speaker:</i>	<u>Mr Rawle Adimoolah</u> , <i>Commissioner, Inland Revenue Division (Trinidad and Tobago)</i>
09:45 – 10: 30	Paper 7:	<i>The Role of a Revenue Court: Success Stories and Lessons</i>
	<i>Speaker:</i>	<u>Mr Ainsley Powell</u> , <i>Commissioner, Taxpayer Audit & Assessment Department (Jamaica)</i>
10.30 -11.00	Break	

Building Efficient Tax Administrations Towards Promoting National and Regional Development

SCHEDULE

TECHNICAL SESSION 5	
Moderator	▶ <u>Ms Sabina Walcott-Denny</u> - Commissioner, Inland Revenue Department, (Barbados)

- 11:00 – 11:45 **Paper 8:** ***E-Filing and Payments: The Way Forward***
- Speaker:* **Ms Denise Edwards Dowe, Tax Adviser (CARTAC)**
- 11:45 - 12:30 **Paper 8:** ***Legislative Framework – Modernizing Powers, Deterrents and Safeguards***
- Submitted by:* **Ms Hyacinth Bailey, Commissioner, Inland Revenue Department (Antigua and Barbuda)**
- 12.30 –14:00 **Lunch**

TECHNICAL SESSION 6	
Moderator	▶ <u>Ms Deborah Blakeney</u> - Acting Tax Commissioner, Ministry of Finance (Bermuda)

- 14:00 – 14:45 **Paper 9:** ***Strengthened Risk Management and Audit Strategies to Improve Compliance***
- Speaker:* **Mr Ron Thomson, Consultant (CARTAC)**
- 14:45 – 15:15 **Paper 10:** ***Effective Publicity and Education Campaigns to Enhance Compliance: Design and Implementation Issues***
- Submitted by:* **Mr Irving Williams, Comptroller, Inland Revenue Department (Dominica)**
- 15:15 – 15:30 **Break**

TECHNICAL SESSION 7	
Moderator	▶ <u>Mr Joseph Andral</u> - Director de la Verification, Direction Generale des Impots (Haiti)

- 15:30 – 16.30 **Workshop I:** ***Intelligence-gathering and Audit – Key in Combating Non-Compliance***
- Speaker:* **Mr Clement Sealey, Deputy Commissioner General, Guyana Revenue Authority (Guyana)**

Building Efficient Tax Administrations Towards Promoting National and Regional Development

SCHEDULE

 19:00 hours **Cultural Night (Old Belize)**
Wednesday, 23 July 2008

DAY TOUR ► SAN IGNACIO AND BELMOPAN
--

Thursday, 24 July 2008**TECHNICAL SESSION 8**

Moderator	►	<u>Ms Neva Amelia Manners</u> - <i>Acting Deputy Comptroller, Inland Revenue Department (St Kitts and Nevis)</i>
------------------	---	---

09:00 – 09:45	Paper 11:	<i>Some Principles for Professional Tax Administrators</i>
---------------	------------------	---

<i>Speaker:</i>	<u>Dr Victor van Kommer</u> , <i>Head, Government Consultancy (IBFD)</i>
-----------------	---

09:45 – 10:30	Paper 12:	<i>Ethical Aspects of Tax Administration</i>
---------------	------------------	---

<i>Speaker:</i>	<u>Mr James Charles</u> , <i>Comptroller, Inland Revenue Department (Saint Lucia)</i>
-----------------	--

10:30 -11:00	Break
--------------	--------------

TECHNICAL SESSION 9

Moderator	►	Mr Eric Eusey - <i>Commissioner, Inland Revenue Department (Belize)</i>
------------------	---	--

11:00 – 11:45	Paper 13:	<i>Measuring Staff Performance and Evaluation of Performance in a Modern Tax System</i>
---------------	------------------	--

<i>Speaker:</i>	<u>Ms Andrea Gregory</u> , <i>Corporate Planning & Project Management Specialist, Tax Administration Directorate (Jamaica)</i>
-----------------	---

11:45 – 12:30	Paper 14:	<i>Options for Maintaining Professionalism and Motivation</i>
---------------	------------------	--

<i>Speaker:</i>	<u>Ms Violet Silcott</u> , <i>Comptroller, Inland Revenue Department (Montserrat)</i>
-----------------	--

Building Efficient Tax Administrations Towards Promoting National and Regional Development

SCHEDULE

12:30 – 13:00

Conclusions and Recommendations of Conference

Speaker: **Ms Gecheal Richardson-Gumbs**, (***Conference Rapporteur***)
Comptroller, Inland Revenue Department (Anguilla)

13:00 – 14:30

Lunch

14:30 -16:30

Administrative Session for COTA Members

19:00 – 22:00

Conference Banquet.